**Artist Profile Submission**

To have your artist profile featured on the website cavanarts.ie please fill in this form and return **by email only** to [kduffy@cavancoco.ie](mailto:kduffy@cavancoco.ie) **on or before 3pm Wednesday 22nd April 2015.**

1. **Name (of individual or group or band):**

1. **Art Form:**

It is understood that a number of artists/ curators come under more than one of the following art forms. However, we ask that you select just one from the following which you feel best represents your practice.

Curate

Dance

Film

Literature

Music

Participatory Arts

Spectacle

Theatre

Traditional Arts

Visual Art

1. Please list any other art form experience you have. The above list (in question two) is not exhaustive.
2. Areas of interest: If there are any specific types of projects, you are currently interested in, please list them below. (Example: Graffiti Art, Working with Arts and Disabilities etc.)
3. **Bio:**

Give a 200 (minimum) – 500 (maximum) word description of your work/ career as an artist. Where were you educated? Were you self-taught/ self- directed? Keep most of this information as much about your work as possible rather than yourself. (Page 3 will be left blank for this purpose. When your Bio is complete, go to Page 4).

**Bio Page:**

1. **Contact:**

Please include links to any of your work on other websites or a link to your own website if you have one. You can also include links to social media pages or blogs if you have details/ examples of your work there.

(Social Media can include any platform for example; LinkedIn, Facebook, Twitter, Flickr, YouTube, Vimeo etc).

Also please include your email address below (one you are comfortable having profiled for arts related business)

You can also include your phone number, if you would prefer to be contacted this way. **But please note this information will be publicly available on the website** [**www.cavanarts.ie**](http://www.cavanarts.ie) **so do consider if this is something you would prefer to leave out of your profile. It is optional.**

1. **Your Work: (As separate files)**

To complete your submission please return this completed document to [kduffy@cavancoco.ie](mailto:kduffy@cavancoco.ie)

**Also include: 3 to 5 examples of your work** attached in the email as separate files (not as part of this document). The selection is left up to you. If you have previously sent us some of this work, please re-send it because there are a huge number of files on our system and tracking it down could be an issue.

For example, if you are a visual artist, you may want to attach three to five images of your work. (Please attach good quality JPEGS that are no larger than 1.5MB each.

If you are a writer or poet, you might want to send on extracts from your work - a couple of poems, an image of a handwritten play, cover images of your books/ publications or a photo of yourself (As a good quality JPEG but no larger than 1.5MB per image).

For example you work in film or theatre; you might like to include a YouTube or Vimeo link to a trailer you have created, a snippet from a film, an extract from a script or some back stage or filming shots. If you have MP4 files which have not been uploaded to a YouTube channel, we would be happy to upload it to our Cavan Arts channel. We recommend sending larger files like these through WeTransfer <https://www.wetransfer.com/> You can add the recipient email address as [kduffy@cavancoco.ie](mailto:kduffy@cavancoco.ie)

Musicians and composers may like to send an audio file of their work, a score, a CD cover, promotional posters, images of the band/ artist (Good quality JPEG but no larger than 1.5MB in file size).

If you have any questions, please view our FAQ below. If your query is not dealt with in this section, you can email your questions to [kduffy@cavancoco.ie](mailto:kduffy@cavancoco.ie)

*Many thanks from the Arts Office Team.*

**Frequently Asked Questions:**

*Why are the Artist Profiles being developed?*This project is responsive to the artists’ needs. We are listening to what artists want from us. This solution was found following much interest and the recent discussions at the Hello Sessions.

*Are the artists profiles open to bands and collaborative artists as well as individual artists?*Yes, artists can apply on their own or as a band or collaborative group. Arts organisations however, can only be listed under ‘Arts Organisations’. You can see some of our currently listed groups and organisations at the following link. <http://cavanarts.ie/Default.aspx?StructureID_str=8>   
If you are an arts group which is currently listed under the ‘Arts Organisations’ section and you wish to be moved to the artist profiles, you can do so by submitting the above form for the group in question.

*Do I meet the criteria for having an artist profile?*

Artists should be at a professional level and earn a portion of their income from their artistic endeavours.

*How will the profiles appear?*

The art forms are listed alphabetically on the website and the artists will be listed alphabetically within each art form. (In order of first name) For example, Ann will be listed above Bill and Bill will be listed above Conor. Here are the 10 art categories waiting for your information <http://cavanarts.ie/Default.aspx?StructureID_str=66>

*I have no/ limited access to a computer or internet…Can I submit this application by post or drop it in to the office?*

We suggest using your local library to access free computer facilities and internet. Unfortunately we cannot accept hard copies of your submission.

*What will my artist profile look like? Is there an example I should follow?*

*We have made a mock profile for Vincent van Gogh. The format of your artist profile will be of this nature. See link* [*http://www.cavanarts.ie/Default.aspx?StructureID\_str=78*](http://www.cavanarts.ie/Default.aspx?StructureID_str=78)

*What if I can’t meet the deadline (22nd April 2015)?*

The deadline gives artists three weeks to prepare and submit their application. If you miss this date, you may have another opportunity to submit a profile in 2016.

*How do I update my profile?*

You can submit a more up to date form of your profile in the future. The arts office team intend to have annual calls for artist profiles but due to limitations in staff and resources, this might not happen as often as we wish.