

Clonmel Junction Festival Mission:

Clonmel Junction Festival is a year round arts organisation which produces, presents and promotes arts events in the Clonmel region, culminating in an annual 10 day festival each July that celebrates the arts, and the life and times we live in.

Festival Manager:

The Festival Manager shall fill the role of anchor for the organization maintaining the office facility, IT and staffing. He/She will work closely with the Festival Director on budgeting, account management and securing sponsorship. The Festival Manager will also take a lead role in planning and implementing the festival's marketing and PR.

Experience:

Office management, budgeting, financial management, HR, negotiating, marketing planning, social media marketing and insight into the contemporary cultural marketing environment

Skills:

Strategic planning, critical thinking, decision-making, problem solving. Formal/informal training in: management, marketing, social media, and computer applications.

Person Specifications

Strong organizational skills, attention to detail and an ability to complete tasks, meet deadlines, multi-task and work independently. Computer literate with excellent written and communication skills. Able to work in a small team, adaptable, outgoing but focused and with an interest in modern culture.

How to Apply

Closing date Monday January 30th @ 4pm
job description and application details downloadable from
www.junctionfestival.com
or on request from info@junctionfestival.com.